



TOWN OF WESTFORD

ENGINEERING DEPARTMENT

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STORMWATER MANAGEMENT MASTER PLAN

RFP Questions & Responses

January 17, 2014

Below are responses to questions received on the Stormwater Management Master Plan Request for Proposals:

1. Does the latest version of the GIS mapping layers include invert information for storm drain manhole pipe connections and outfalls?

Response: The current GIS mapping layers do not include invert information for the storm drainage system.

2. What does the Town of Westford think the number one issue related to stormwater is?

Response: The purpose of the Stormwater Management Master Plan is to help identify and prioritize stormwater issues in town. There have been no town surveys or polls to gauge opinions on stormwater related issues.

3. Is there support in town for a capital improvement program (CIP) for stormwater with a yearly expenditure? What do you think the annual threshold will be for expenditures?

Response: Town Meeting has appropriated funds for a Stormwater Management Master Plan which will include the preparation of a CIP. The CIP developed as part of the master plan will be used to determine the costs required to fund the CIP including the need for a yearly expenditure. The town budget process, and ultimately Town Meeting, will decide what funds would be made available to support the CIP.

4. What does Westford currently spend on stormwater maintenance and drainage? What do you think the threshold for additional expenditures on top of CIP expenditures will be for O&M expenditures?

Response: The average annual expenditure for stormwater management and drainage O&M over the past five years was approximately \$96,000. The threshold for any capital improvement spending and O&M expenditures will be determined by the town budget process, and ultimately Town Meeting, and typically depends on need, availability of funds as well as town priorities.

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5. Has the Town of Westford completed screening and inspection of outfalls for illicit discharges? Has the Town prioritized areas of known water quality problems for inspections and removal of illicit discharges? Is this data collected currently available?

Response: Initial screening and inspection of outfalls for illicit discharges were conducted during the first four MS4 permit years. The town continues to screen and inspect outfalls for illicit discharges in accordance with the town's 2012 IDDE Plan. The town's IDDE Plan has been added to the available RFP documents at: www.westfordma.gov/swmp.

It is anticipated that the Stormwater Management Master Plan will assist the town in prioritizing areas of water quality and potential IDDE issues. Any available water quality and IDDE data that the town has will be provided to the selected consultant upon request.